

# TAKE INITIATIVE AND BE PREPARED

**Q** WHAT ARE YOUR CAREER INTERESTS?

**Q** WHAT ARE YOUR GOALS?

**Q** WHAT ARE YOUR STRENGTHS & TOP SKILLS?

**Q** WHAT ARE YOU CURIOUS ABOUT?

CONSIDER THESE QUESTIONS IN ADVANCE OF YOUR CAREER MENTORING CONVERSATION

**WORK TOGETHER.** SHARE WHERE YOU ARE AND WHERE YOU WANT TO BE. EXPLORE NEW CAREER PATHWAYS.

**BE TRANSPARENT.** SHARE WHAT YOU NEED AND WANT IN PURSUIT OF YOUR CAREER GOALS.

# FOCUS ON BUILDING A RELATIONSHIP

**BALANCE TALKING & LISTENING.** SHARE EXPERIENCES AND PERSPECTIVES. BRAINSTORM CAREER OPTIONS. BE FULLY PRESENT

**BE SOLUTION ORIENTED.** DEVELOP SOLUTIONS AND STRATEGIES TO ACHIEVE YOUR CAREER GOALS.

**KEY TIPS TO CONSIDER WHEN HAVING A CAREER CONVERSATION**

**DEVELOP AND MAINTAIN YOUR LINKEDIN PROFILE**